

**PART-TIME PARK AIDE
JOB POSTING**

DESCRIPTION

The duties of the Park Aide are to assist the permanent Park Ranger Staff in their daily job functions and perform unskilled and semi-skilled labor related to the maintenance and operation of all recreation areas and facilities. The specific duties are:

1. Assist in the performance of routine maintenance, including pick-up of litter and refuse, cleaning and sanitation of restroom/shower facilities, vehicles and other buildings, structures and equipment.
2. Assist in fee collection and writing receipts for camping, day use and boating activities.
3. Assist in the cultivation, pruning, spraying and irrigation of trees, shrubs and mowing grass.
4. Assist in monitoring the influx of park visitors and inform persons of the rules and regulations as necessary.
5. Perform related duties with supervision as required.

DESIREABLE KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the use of common tools and general construction materials.

Ability to carry out oral and written instructions.

Ability to perform tasks involving physical strength and must be able to endure outdoor exposure to variable weather conditions.

Ability to operate pick-up truck with manual transmission.

Skills in communicating, either verbal or written, to establish effective working relationships, and to enhance good public relations.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from high school or equivalent.

Experience in performing manual labor.

Previous park maintenance experience.

ADDITIONAL QUALIFICATIONS

Possession of a valid California Driver's License and a good driving record.

TYPICAL PHYSICAL ACTIVITIES

Frequently travels by motor vehicle in the conduct of ranger duties.

Frequently walks in uneven terrain, in an outdoor environment, in varied weather conditions performing tasks in the conduct of ranger duties.

Communicates orally and in writing with District management, co-workers and the public in face-to-face, one-on-one and group settings.

Requires physical strength and endurance.

Regularly uses a telephone and/or radio to maintain communication.

Hearing and vision within limits required by law enforcement training.

HOURLY WAGE:	\$10.00 PER HOUR
DATE OF POSTING:	February 26, 2010
DEADLINE TO APPLY:	5:00 p.m. March 5, 2010
WRITTEN TEST:	Required Date to be announced
LOCATION OF JOB	SNELLING/COULTERVILLE AREAS
ANTICIPATED DATE OF HIRE	Establishing Eligibility List at this time, seasonal.
ANTICIPATED INTERVIEW DATE:	To be announced